

CE Committee Meeting

Date: Monday September 21, 2020

Time: 1 p.m. to 2:30 p.m., Room: Zoom

Person/Time	What?	Notes/ Action Items
	1. Welcome and Norms - Review Norms	<ul style="list-style-type: none"> • Start and end on time • Be present in the moment • Treat each other with respect even when you disagree • Ensure the meetings are productive • All needs are important <ul style="list-style-type: none"> • Connie is the new Tri-Chair from Faculty Senate and Kathleen Stanley is the new Tri-Chair for Classified Senate.
	2. Approval of Minutes – May 04, 2020	<p>Motion to Approve: Christopher March</p> <p>Seconded: Jerome Manos</p> <p>Abstained: Aaron Deetz, Simon Abramowitsch, Heather Hernandez, Na Liu, Safiyyah Forbes, Abby Patton, Bobby Nakamoto, Nathaniel Rice</p> <p>Opposed: none</p> <p>Corrections: none</p>
	CE Committee Membership Review:	<p>Tri-Chair:</p> <ul style="list-style-type: none"> • Kristin Lima- Dean, ATB • Connie Telles- Nursing, HKA • Kathleen Stanley- Senior Administrative Assistant, AMC <p>Division Deans and Representatives:</p> <ul style="list-style-type: none"> • Deonne Kunkel-Wu- Dean, AMC • Aaron Deetz- Photography, AMC • Kevin Kramer- Dean, HKA • Nancy Cheung- Dental, HKA • Abby Patton- Interim Dean, APSS • Christina Read- Career Pathways Manager, APSS

	<p>2. SWF and Perkins guidelines</p> <ul style="list-style-type: none"> a. SWF from 30 months to 24 months b. Deadlines associated 	<ul style="list-style-type: none"> • Safiyyah Forbes- Dean, Math and Science • Manny Kang- Computer Science, Math and Science • Christopher March- Machine Tool Technology, ATB • Jamal Cooks- Dean, Language Arts • Simon Abramowitsch- English, Language Arts • Bobby Nakamoto- Interim Dean, Social Sciences • Alice Hale- ECD, Social Sciences • Debbie Trigg- Dean, Counseling • Heather Oshiro- General Counseling • Jeanie Wilson- Dean, Special Programs • Jerome Manos- Athletic Counselor, Special Programs <p>Classified Senate:</p> <ul style="list-style-type: none"> • Morgan Butler • Emily Chan • Heather Hernandez • Na Liu • Patrick Mwamba • Victoria Ugaki <p>There are a lot of changes to the guidelines of SWF and Perkins.</p> <ul style="list-style-type: none"> - SWF went from a 30 month to a 24-month timeline effective July 1, 2020 - We will be writing all of our plans and our projects for a year now - We have been updating the projects in Nova so we only have two local and two regional funds still open/active. <p>Deadlines Associated with CTE Funding- Handout</p> <ul style="list-style-type: none"> • There is one Application for funding. Kristin works to find what is the best fund for it. The applications will be sent out in March and there will be presentations similar to last year. • For SWP- Project must be entered into NOVA Oct. 15. • Each Quarter- budget reports to submit to NOVA. • Local money comes as an apportionment, whereas regional is a contract with another district and it has to go through a board approval. We have only been approved for years 1, 2 and 3 and year 4 should be coming any time now. • Final report is due when we close a project.
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	<p>3. Perkins Update</p>	<p>Perkins applications will have the same process.</p> <ul style="list-style-type: none"> • All requisitions must come through the Applied Technology office and are processed by Claire so we know what is purchased and can report on it. • Final Report in August- Kristin will reach out to ask you to write 5 sentences about your project. <p>Any Questions?</p> <ul style="list-style-type: none"> • Projects that were submitted and approved last year. When do we proceed with that? <ul style="list-style-type: none"> - Everything was approved by Perkins and people have started to spend the money now. The Dean will need to submit the Requisition and Quote to the ATB office. <p>Perkins 20-21 Total Allocation by Top Code Handout was shared. Kristin went through each top code and how much was funded, (see handout).</p>
	<p>4. SWP Update a. Projects i. Local Projects</p> <p>ii. Regional Projects</p>	<p>2020-2021 Strong Workforce Local and Regional Plans was shared and discussed, (see handout). Local Projects:</p> <ol style="list-style-type: none"> 1. All Program Support 2. Advanced Manufacturing 3. Instructional Support in Fine Arts 4. Guided Pathways <p>Our Year 5 Base Allocation is \$1,081,935.00, but we are unsure of the incentive funding at this time. We are anticipating mid-year cuts so we will not be budgeting the incentive funding until is allocated in Jan/Feb.</p> <p>Regional Projects (working with someone other than ourselves):</p> <ol style="list-style-type: none"> 1. Advanced Manufacturing 2. Public Safety 3. K-14 Pathways 4. Teacher Prep/ECD 5. Guided Pathways 6. Health and Careers 7. Next Gen Automotive

	<p>b. Budget</p> <ul style="list-style-type: none"> i. Status of funding ii. Previously funded positions that have not been rehired <ul style="list-style-type: none"> 1. Senior IA in Engineering for the STEM Center 2. CTE Manager (50% SWP and 50% Perkins) 	<ul style="list-style-type: none"> 8. Cyber Security and Networking 9. TBD <ul style="list-style-type: none"> • How do these tie into different programs? <ul style="list-style-type: none"> - They work with clients that are not necessarily students, like K-12 partnerships, Cyber Camps, someone besides Chabot. The Advanced Manufacturing Coordinator is working with partners like Tesla. <p>SWF Local Allocation comes in September. Regional (1 year behind) comes in January. We will be spending down last year's money first.</p> <p>All the positions are currently funded except two of the Regional positions:</p> <ul style="list-style-type: none"> • Senior IA in Engineering for the STEM Center • CTE Manager (50% SWP and 50% Perkins) <p>All purchases must go through Claire so that we are able to track them for reporting.</p>
	<p>5. CE Grant Overview</p> <ul style="list-style-type: none"> a. CVC-OEI b. POST c. Regional Director d. Others? 	<ul style="list-style-type: none"> • Christina Davis Grant- Online Career Education- extended through the end of December because of COVID. • POST Grant- Peace Officer Standards and Training- integrity and leadership classes for sworn officers. Charles Johnson has been working with police departments around the East Bay. • Regional Director- Business- continuing this grant. • Nursing Grant- specific to nursing but for CE. • Any other CE Grants? <ul style="list-style-type: none"> - Bobby said there are several in ECD and that Alice Hale is connected to some of them.
	<p>6. Consultant- Professional Development</p> <ul style="list-style-type: none"> a. Equity Literacy in Career Education <p>7. Tesla Partnership Presentation— Dave Vetrano</p>	<p>We are going to hire a Consultant to do workshops/training on equity literacy in Career Education, (see handout in packet).</p> <ul style="list-style-type: none"> • Will be paid out the Perkins Professional Development fund. • One of the criteria of Perkins is to provide some professional development in equity based activates. • Each person would attend 5 of the 9 workshops, it would be throughout this year. <p>Dave Vetrano – Advanced Manufacturing Coordinator, Welding and Advanced Manufacturing Instructor, presented on the Tesla Partnership.</p> <ul style="list-style-type: none"> • Exciting new public/private partnership with Tesla. • We already partner with Tesla- we have some tool and die apprentices • This is a learn while working program, students would be working at the Tesla factory. • The program can be mirrored by students that are not employed by Tesla.

		<ul style="list-style-type: none"> • Dave is currently writing a new certificate from Chabot College- Advanced Manufacturing Operations for students who complete this program. There will be an employer credential as well. • TESLA will cover all of the expenses for this program. • Courses will be written as apprenticeship courses. • Looking to recruit mostly high school diploma or equivalent recent graduates. • Starting the program in Spring with a 20 student co-hort. • If you would like to share this flyer, we can send it out to you.
	<p>8. Good of the Order/Comments</p>	<ul style="list-style-type: none"> • Christina Read shared that District has been put together a marketing project- “Year to Career”- Looking to partner with LPC and Chabot to do an event to launch this project. http://districtazure.clpccd.org/y2c2020/ <ul style="list-style-type: none"> - Get your certificate in less than a year, and start your career. - November 11th is the event. Chabot may have an hour to do marketing of their programs. • Connie and the Nursing crew have been running nursing student wellness clinics for the community at Tiburcio Vasquez Health Center (TVHC). <ul style="list-style-type: none"> - TVHC has locations in Hayward, San Leandro and Union City. - There are four tents in the parking lot set up for check-ups, blood tests, lab draws, COVID Testing, flu shots, as well as pediatrics. - Staffed Monday-Friday (except Thursdays). It is free to Chabot students. • Nursing has also been working with the Mental Health Counselor on campus to do depression screenings. <ul style="list-style-type: none"> - There is a Zoom number to call to talk to a nursing student. - They will do a depression screening and pass them on to a mental health counselor if needed. • If anyone is interested in doing a video clip for the CE videos, please get in contact with Deonne, there is a budget for videos and the TV station is available to help.
	<p>Attendees:</p>	<p>Connie Telles, Kathleen Stanley, Kristin Lima, Claire Bailey, Susan Williams, Nancy Cheung, Luke Ilmberger, Christopher March, Kevin Kramer, Deonne Kunkel-Wu, Aaron Deetz, Abby Patton, Christina Read, Safiyyah Forbes, Manny Kang, Jamal Cooks, Simon Abramowitsch, Bobby Nakamoto, Alice Hale, Debbie Trigg, Heather Oshiro, Jeanie Wilson, Jerome Manos, Morgan Butler, Emily Chan, Na Liu, Patrick Mwamba, Victoria Ugaki, Nathaniel Rice</p>